

Dear Fellow Official,

The Connecticut State Referee Program has been diligently working over the past few months to implement changes to improve our services to the leagues we serve. One of those changes involves the completion and evaluation of game reports. We have taken on an initiative to improve the game reporting process on a variety of fronts including quality, timeliness, and data availability to the leagues we serve.

Going forward, **all game reports** will be submitted electronically through the Central Assign system regardless of how the assignment is made. All referees will no longer email word documents, or write emails, or other unedited forms of communication. Based on information that is submitted in the game report, it will be automatically forwarded to the appropriate parties for review. League administrators have been granted access to the system, and will be able to retrieve the game report information needed.

Instructions for submitting game reports can be found on the Central Assign system, the link is http://csrp.ctreferee.net/mobile_help_game_reports/. The document will detail the process for completing game reports for Adult and Youth competitions, as there are a few variances on how to handle certain circumstances (i.e rosters).

In addition to functions that allow referees to report games from any assignment source, we have implemented a game reporting reminder process that emails referees when game reports are due for games assigned within Central Assign.

Here is a summary of adult and youth matches that require game report submissions.

1. All adult matches affiliated with CSSA (matches are assigned in Central Assign).
2. All youth matches being played in any of the following competitions, regardless of any unusual incidents or events.
 - a. Elite League
 - b. Premier League
 - c. State Cup
 - d. Connecticut Cup
3. All youth match's affiliated with CJSA that has any one of the following situations
 - a. Red card or coach ejection
 - b. Serious Injury
 - c. Unusual event, such as misconduct of spectators, players, substitutes, coaches or managers or other persons which take place either on the field or in its vicinity at any time prior to, during, or after the match in question.
4. If the match does not meet any of the criteria above, solicit instructions from the assignor of the match for game reporting requirements.

If you should have any questions, please feel free to contact CSRP at info@ctreferee.net , or specifically sac@ctreferee.net concerning issues or concerns with the game reporting process. We will work diligently to address your concerns.